

ShibataFenderTeam is the leading global fender manufacturer, headquartered in Germany, with regional offices in the US, Malaysia, Spain and The Netherlands, and a production facility in Germany. We are a specialist for customized fender solutions protecting vessels, port infrastructure and people. A strong focus lies on in-house engineering and manufacturing to offer high-quality products at competitive prices. With the full range of marine rubber and foam fender products, we are a key player in the industry. After many years of experience we have gained a reputation as a dependable partner in the international maritime industry.

In our office in Shah Alam, Malaysia, we are looking for a proactive candidate as

PROCUREMENT EXECUTIVE (M/F/D)

(Start immediately)

YOUR RESPONSIBILITIES

- ▶ Record orders in our ERP system
- ▶ Plan and organize national and international transport of goods
- ▶ Generate purchase orders and follow up delivery dates
- ▶ Prepare order confirmations, invoices and necessary export documents
- ▶ Prepare and check letter of credit documents
- ▶ Prepare delivery plans / progress reports
- ▶ Close coordination between internal departments, clients, banking institutions and customs authorities
- ▶ Point of contact for customs authorities

OUR REQUIREMENTS

- ▶ Successfully completed university degree, preferably in foreign trade, industry, banking sector or logistics
- ▶ Professional experience in a comparable position
- ▶ Experience in handling customs formalities
- ▶ Knowledge in international payments such as letter of credit
- ▶ Technical understanding advantageous
- ▶ Fluent in English and Malay, other languages advantageous
- ▶ Open minded, pro-active, well self-organized, team player
- ▶ Customer and service-oriented

WE OFFER

- ▶ Good team atmosphere in an international environment
- ▶ Growth opportunities within the organization
- ▶ Internal training and education
- ▶ Interesting tasks and changing daily routines
- ▶ Possibility of team leadership at a later stage

CONTACT.



Thore Kollmorgen (General Manager) and Eugene Er (Accounting cum HR Manager) are looking forward to receive your application:

t.kollmorgen@sft.group and e.eugine@sft.group

ShibataFenderTeam Sdn. Bhd.

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